



Laura Stack

MBA, CSP

Laura Stack is America's premier expert in productivity. For over 20 years, her speeches and seminars have helped professionals, leaders, teams, and organizations improve output, increase speed in execution, and save time at work. Her Denver-based company, The Productivity Pro®, Inc., provides time management workshops around the globe to help attendees achieve Maximum Results in Minimum Time®. Laura is the author or coauthor of 10 books, including *What to Do When There's Too Much to Do* and *SuperCompetent*. Her newest book, *Execution IS the Strategy*, will hit bookstores in March 2014. Her books have

Maximum Results. Minimum Time®

been published in over twenty countries and translated into seven foreign languages. She is a columnist for *Training*, *Productive*, *Time Management*, and *Success* Magazines. Widely regarded as one of the leading experts in the field of performance and workplace issues, Laura has been featured on the *CBS Early Show*, *CNN*, the *Wall Street Journal*, *USA Today*, and the *New York Times*.



KEYNOTE PRESENTATION TOPICS:

Execution IS the Strategy: Leading an Agile Organization

Laura Stack's **LEADERSHIP** keynote demonstrates why creating a strategy isn't the biggest leadership challenge—it's executing the strategy. If you know your strategy is right on, how do you get your team to nail it? The pressures on an organization to move quickly mirror the pressures individuals face on a personal level. In this innovative program, Stack discusses how her LEAD (Leverage, Environment, Alignment, Drive) strategy helps leaders quickly execute strategic initiatives and get great results from their teams.

What To Do When There's Too Much to Do: Reduce Tasks, Increase Results

Laura's **EFFICIENCY** keynote teaches you to invest your time and energy into what will yield the most impactful results. Laura Stack shows how to hone in on high-value tasks, protect the time to do them, focus on their execution, and organize around the stuff that really matters. Her innovative, step-by-step Productivity Workflow Formula (PWF) allows you to spend less time and achieve greater results than you ever thought possible.

Leave the Office Earlier: How To Do More in Less Time and Feel Great About It

Laura's flagship **TIME MANAGEMENT** keynote shows employees how to be more productive at work and achieve maximum results in minimum time. Laura reviews the top ten characteristics of productive people. Perfect for professionals who work long hours. You'll reduce the number of hours you work each week without compromising output or sacrificing results.

SuperCompetent: The Six Keys to Perform at Your Productive Best

Laura's **HIGH PERFORMANCE** keynote gives key talent proven methods to reach peak performance and achieve breakthrough results. You'll discover the six keys to unlocking your full potential. Perfect for high potentials. Laura contrasts SUPERCOMPETENT® Hero Thinking with Simply Competent Zero Thinking, so you can perform at your productive best.

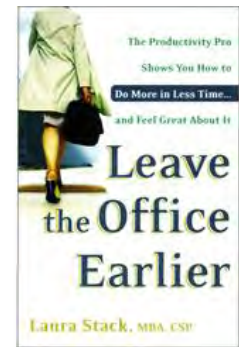
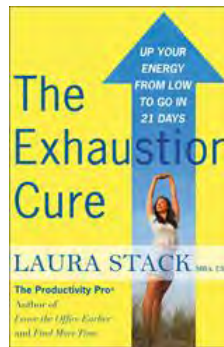
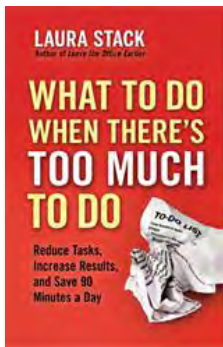
Find More Time: How to Get Things Done and Organize Your Life

Laura's **LIFE BALANCE** keynote offers innovative ways to blend work and family without sacrificing either. Laura offers techniques to work smarter at work and balance time across your entire life. Perfect for those trying to juggle work, family, chores, and households, and still make time for self. You'll discover the 8 pillars of productivity that support successful lives.

Book Laura: Phone: 303-471-7401

Email: Laura@TheProductivityPro.com Web: www.TheProductivityPro.com

Laura Stack always leaves your audience fully charged!



Laura is the bestselling author of five books published by Random House, John Wiley & Sons, and Berrett-Koehler.

"You truly are incredible! You are the perfect speaker for any audience and the perfect person to partner with! You "get it," so much more than an amazing presentation. You customized to our audience, used their buzzwords, and incorporated whatever I asked into the presentation. I received terrific feedback from anyone I spoke to today. Thank you so much!"

- Steve Silver, Human Resources Director, Aramark

"Ms. Stack has lived up to her title as "The Productivity Pro." She has shown us a path to accomplish more, much more, with fewer hours. We've each saved 90 minutes a day. Our staff believes they can take us through exponential growth with very little need for additional manpower. All of this extra time gives us the opportunity to think and find other ways to improve our business plan for greater success."

-Montague L. Boyd, Senior Vice President of Investments, UBS Financial Services

Available concurrent sessions:

CONCENTRATION: Focusing on Your Work: Maintain Your Concentration in an Environment of Distractions

EFFICIENCY: Building Speed and Agility: Be More Efficient and Get More Done in Less Time

EMAIL: Staying on Top of the Inbox: Control, Organize, and Communicate Efficiently with Email

OUTLOOK: Using Microsoft Outlook Effectively: Discover Amazing Tips and Tricks for Managing Your Workflow

SALES: Discovering the Time Secrets of Successful Salespeople: Improve Results without Increasing Effort

SOCIAL MEDIA: Avoiding Time-Sucking Habits in a Web 2.0 World: Save Yourself from the Digital Quicksand

TECHNOLOGY: Maximizing Your Productivity with Technology: Use the Latest Tools, Templates, and Tricks

TIME: Managing Your Time, Priorities, and Schedule: How to Control Your Day in an Uncontrollable Workplace



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- Enterprise Companies • Sodexo • A.G. Edwards • Bank of America
- IRS • Small Business Administration • UBS • The Denver Broncos
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